

KOOTENAY KIDS SOCIETY

JOB POSTING

PHYSIOTHERAPY/OCCUPATIONAL THERAPY PROGRAM

POSITION: Occupational Therapist
Maternity leave replacement

START DATE: July 2010 (will be clarified)

HOURS: 28 hours/week

PAY RATE: \$ 32.64/hr

JOB SUMMARY:

To provide occupational therapy to children aged 0-19 years with functional impairments. To administer treatments, apply techniques and direct activities related to Occupational Therapy to ascertain and assess children's current condition and to select and prepare specific treatment programs. To provide direction and support for the child, parents, teachers and other caregivers.

ESSENTIAL REQUIRED QUALIFICATIONS:

- Graduate of a recognized school of Occupational Therapy.
- Registered member of the College of Occupational Therapists of British Columbia.
- The individual must have the personality and ability to relate well to children and parents, to work independently as well as with a team of professionals and to have good organization, time and general management skills.
- The individual must possess computer skills (word processing, Internet, E-mail) to do information searches, to complete client reports and to send reports as needed.
- Must undergo a criminal record check with satisfactory results, possess and maintain a valid BC driver's license, have own reliable vehicle suitable for travel, and must be willing to travel
- have Basic CPR and first aid skills – or be willing to take the courses
- Pediatric training and experience is necessary.

This position is open to male and female applicants and requires Union membership.

CLOSING DATE: May 14th, 2010

Submit your job application to:

Stephanie Fischer, Executive Director
Kootenay Kids Society
312 Silica Str., Nelson BC V1L 4M5
E-mail: stephanief@kootenaykids.ca,
Fax # 354-2055

KEY RESPONSIBILITIES:

1. To plan and implement the Occupational Therapy Program in accordance with the policies and philosophy of the Ministry of Children & Family Development contract.
2. To participate in interagency, interdepartmental and departmental planning.
3. To assess each child's need for Occupational Therapy.
4. To plan an active treatment program for each child requiring Occupational Therapy.
5. To support recreation programs for children with disabilities and special needs.
6. To help parents understand the nature of their child's disability and help them identify realistic goals that their child can achieve.
7. To guide parents and other caregivers in handling their individual child and encourage understanding of the treatment program that is to be continued in the home and during daily activities.
8. To perform home visits to consult with parents regarding the child's activities of daily living and to assist with suitable equipment for the home.
9. To inform parents of other resources available for their child.
10. To inform parents of support groups and services available.
11. To monitor function of braces and other orthotic devices and fabricate simple adaptive assistive equipment when necessary (i.e.) splinting.
12. To assist and advise on choosing appropriate equipment (i.e) wheelchair, standing frame, bathing aides when required.
13. To provide consultation and support to help teachers of special needs preschool children with inclusion in the classroom and school activities.
14. To prepare assessment reports and maintain accurate, up-to-date records.
15. To provide reports to parents and other agencies as required. This is to be done with regards to confidentiality.
16. To participate in client conferences, team planning, team meetings and case reviews.
17. To assist in developing care of educational plans which include identified needs, goals, tasks and time frames, in conjunction with other caregivers and team members.
18. To maintain program statistics.
19. To operate the department within the allotted budget, in co-operation with team members and the Executive Director.
20. To assist in maintaining the orderly appearance and safety of the department.
21. To act as a resource to the community on the special needs of children who are disabled.
22. To attend workshops and be aware of relevant new theories and methods.
23. To perform other related duties assigned by the Executive Director.